



Manager of Organizing & Strategic Partnerships

The Lawyers' Committee for Civil Rights Under Law ("Lawyers' Committee"), one of the nation's leading civil rights organizations based in Washington D.C., seeks an experienced organizer to serve as the Manager of Organizing & Strategic Partnerships. Candidates must be committed to social and racial justice, familiar with civil rights issues and possess strong initiative, leadership and project management skills. The Manager of Organizing and Strategic Partnerships will serve as the Lawyers' Committee's chief organizer and will lead a team of organizers in the development and implementation of large scale programs, advocacy efforts and other non-litigation tactics to collaborate and work in partnership with litigation approaches to address critical civil rights issues.

The Manager of Organizing and Strategic Partnerships will work closely with Lawyers' Committee's allies and partners as well as expand its network. S/he will work with the Voting Rights and Stop Hate projects but also develop organizing strategies with other Lawyers' Committee projects. The ideal candidate will have a minimum of 5-7 years of experience organizing in either political, non-partisan, issue-based or candidate campaigns on the national and/or state level. Experience managing and leading diverse coalitions is strongly preferred as is experience working with minority communities. The applicant must be detail oriented, have strong organizational skills, be able to manage multiple projects simultaneously, and prioritize tasks effectively. Applicants should have a good temperament, a sense of humor, the ability to work collegially under the pressure of a fast paced environment with tight deadlines, and experience working and negotiating with vendors and partners. The Manager of Organizing and Strategic Partnerships will work with Project Managers and will report directly to the Vice President of Policy and Strategy.

Job Responsibilities Include:

- Lead the organizing and infrastructure development and implementation of the Lawyers' Committee's Election Protection program which includes the 866-OUR-VOTE hotline, field programs, development of public education materials, partner engagement, fundraising and media strategy;
- Lead and manage a diverse team of organizers who direct state based work
- Lead and oversee programmatic work (trainings, hotlines, etc.);
- Develop strategic team plans, successfully implement program goals, and handle necessary changes or obstacles with flexibility and responsiveness;
- Manage coalition outreach and relationships with diverse groups and individuals, including leading two national voting coalitions;
- Lead state based policy work on voting rights and work with project Managers in supporting state based and federal policy when needed;
- Work with Pro Bono Manager to develop strategies to engage pro bono volunteers and law firms;
- Support the Development team fundraising efforts, collaborate for grant proposals and reports and maintain relationships with funders;
- Work closely with the Communications team to develop communications plans for programs and campaigns, including working across teams to manage rapid response strategic communications; and
- Represent Lawyers' Committee at events, meetings, convenings, etc.

Additional desired qualities and skills

- Deep commitment to civil rights and racial justice
- Experience working in at least one of the Lawyers' Committee's issue areas (voting rights, fair housing and community development, economic justice, education, anti-hate or criminal justice)
- First-rate skills at managing both people and projects;
- Empower staff and team to pursue the best strategies for their work while providing guidance and expertise;
- Strong coalition building and deep network of national and state based organizations;
- Problem solver with the ability to manage multiple priorities and pivot as needed;
- Strong attention to detail;
- Strong writer, editor and presenter;
- Team player and comfort in a diverse environment;
- Good facilitator;
- Experience with fundraising and relationships with funders
- Engage with and manage contracts with vendors associated with programmatic work;
- Background in developing tracking systems and setting metrics for success;
- Understanding of technology especially volunteer management systems and dynamic databases;
- Ability to speak and write in Spanish or other languages a plus.

To Apply: Please fill out the application form and include your cover letter, resume and salary history here: <https://podio.com/webforms/18194168/1222612>. No calls will be accepted. The position will remain open until filled and applications will be reviewed on a rolling basis. Salary and benefits are competitive for a nonprofit legal organization.

The Lawyers' Committee is an equal opportunity employer with a standing policy of nondiscrimination. Diversity is an essential component of the Lawyers' Committee, and we encourage women and minorities to apply. All qualified persons are accorded an equal opportunity for selection without regard to actual or perceived race, religion, color, national origin, ancestry, disability, medical condition, marital status, sex, age, sexual orientation, gender identity or expression, family responsibility, personal appearance, genetic information, matriculation, political affiliation, or other protected status.